

# Louisiana Clerk of Court

## APPLICATION FOR CERTIFIED COPY OF BIRTH/DEATH CERTIFICATE

<input type="checkbox"/> Birth Certificate	Number of Copies Requested: _____	\$34.00 each	_____
<input type="checkbox"/> Birth Certificate + Birth Card (sold as pair only)	Number of Pairs Requested: _____	\$48.00	_____
<input type="checkbox"/> Death Certificate	Number of Copies Requested: _____	\$26.00 each	_____
		SUBTOTAL	_____
			_____
		<b>TOTAL FEES DUE</b>	_____

If no record is found, you will be notified and fees will be retained for the search per R.S. 40:40. All fees set by statute per R.S. 40:39-40.

### Record Information

**NOTE:** Birth records over **100 years old** and Death records over **50 years old** can be obtained by writing the Secretary of State. Address: Louisiana State Archives, P.O. Box 94125, Baton Rouge, LA 70804-9125.

#### Name at Birth/Death

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
Date of Birth/Death \_\_\_\_\_ Sex \_\_\_\_\_  
City of Birth/Death \_\_\_\_\_ Parish of Birth/Death \_\_\_\_\_

#### Father's Name

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

#### Mother's Full Maiden Name before Marriage

First \_\_\_\_\_ Middle \_\_\_\_\_ Maiden \_\_\_\_\_

#### Relationship to Person Named on the Certificate (must submit photo ID)

- Self     Father     Grandparent     Sister     Legal Guardian (with judgement of custody)  
 Mother     Child     Grandchild     Brother     Current Spouse     Other (specify): \_\_\_\_\_

### Applicant Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Day Phone \_\_\_\_\_  
Residence Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Email \_\_\_\_\_ ZIP Code \_\_\_\_\_

Office Use Only

I am aware that any person who willfully and knowingly makes any false statement on an application for a certified copy of a vital record is subject upon conviction to a fine of not more than \$10,000 or imprisonment of not more than five years, or both.

Signature \_\_\_\_\_

VR Form S1 Rev 6/16

Order will be returned if items not completed and included:

- Signed application     Copy of Federal or State photo ID     Correct fees